



TO: PAM GOLDSTON
RL B CHOVIN

M-E-M-O-R-A-N-D-U-M

TO: 1991 All-America City Award Contacts
FROM: Betsy Horsley, ~~Director~~ AAC Award Program
RE: Final agenda for Rose Garden Ceremony
DATE: July 18, 1991

Thank you all for working with me on the quick notice and the recent schedule change regarding the August 6th Rose Garden Ceremony at the White House with President Bush. The following is the agenda for the events in Washington, D.C.:

Monday, August 5th:

5:00pm - 8:00pm

Welcome Reception
Douglas Room, Second Floor
Willard Inter-Continental Hotel
1401 Pennsylvania Avenue
Washington, DC 20004

Tuesday, August 6th:

7:00am

7:15am

8:00am - 9:00am

9:00am

10:00am

11:45am

12:00pm

Gather to leave for White House
Front lobby, Willard Inter-Continental
Group departure from hotel
Briefing at White House
Rose Garden AAC Presentation Ceremony
Return to hotel
Gather to leave for Russell Senate Office Building
Front lobby, Willard Inter-Continental
Congressional Luncheon
Russell Senate Office Building, Room #325

Please note that the Rose Garden Ceremony is on Tuesday, August 6th and that the Congressional Luncheon is at 12:00pm in the Russell Senate Office Building, Room #325. Please be sure to get all necessary travel and biographical information to me by the end of the day tomorrow. All is confirmed, and I look forward to seeing you in Washington. Thanks again for all your help!